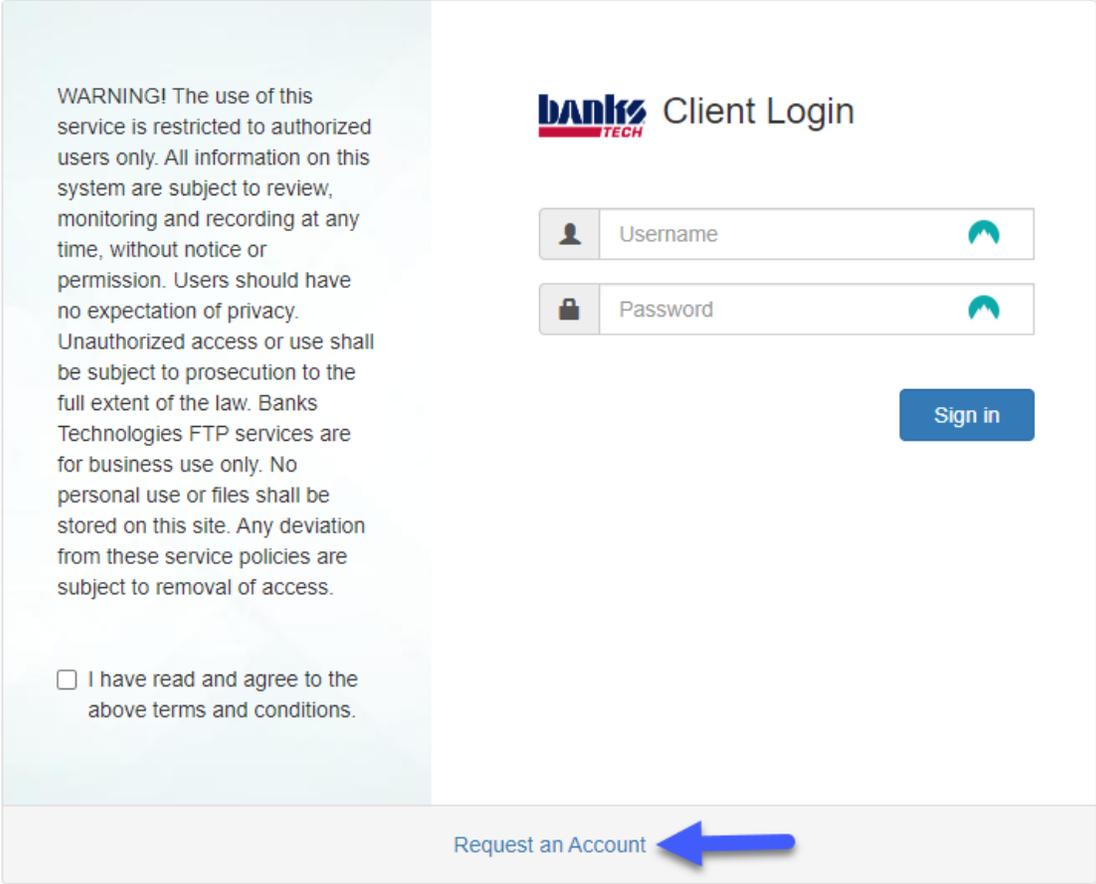


	Document Title
	Banks Tech FTP Account Request Instructions
	Document No.
	50458
<i>Uncontrolled When Printed</i>	

1. Click on the following Banks Tech secure FTP site link.

<https://sftp.bankstech.com/login>

2. Click on Request an Account.



WARNING! The use of this service is restricted to authorized users only. All information on this system are subject to review, monitoring and recording at any time, without notice or permission. Users should have no expectation of privacy. Unauthorized access or use shall be subject to prosecution to the full extent of the law. Banks Technologies FTP services are for business use only. No personal use or files shall be stored on this site. Any deviation from these service policies are subject to removal of access.

I have read and agree to the above terms and conditions.

 Client Login

Username 

Password 

Sign in

Request an Account 

3. Complete all required fields on the Account Request Sign-up Form then click Submit Request.
4. Once you account is approved, an email link will be sent with further instructions. Click Login Now.



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Your Account has been Approved

Thank you for your request for a new account. The administrator has **Approved** your account request.

Account Details

Username: tsupplier

Name: Test Supplier

Email: [Redacted]

You are now able to access the SFTP server.

Please contact Banks Tech if you have any questions about the appliance.

Press the login button below to access your files.

[Login Now](#)

You can also access your files at <https://sftp.bankstech.com/login>.

5. Enter your username and password.
6. Click the checkbox if you have read and agree to the terms and conditions.
7. Click Sign in.
8. On your first log in, a QR code will be available to configure the 2-factor authentication.
9. Scan the QR code using your preferred TOTP-compliant authentication app. Follow the apps instructions to complete the setup.



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 **Configure your OTP application now!**

You will need your OTP code the next time you login. Use the QR code or secret key below to create an account in your preferred TOTP-compliant authentication app (ex, Google Authenticator, DUO Mobile).

Google Authenticator Instructions

Scan the QR code below



OR

Please save the following code in your two - factor authentication application.:



After you setup your authentication app you must verify your code using the test box below to ensure your setup is correct.

Your Code

Code...

- 10. Enter the passcode found in your authentication app in the Your Code field, then click Verify.
- 11. Click Setup Complete (Continue...) to access the FTP site.

Your 2 Factor Setup has been verified!

Setup Complete (Continue...)